

**Automatic Debit  
AUTHORIZATION FORM**

I/We hereby authorize the Pastor of St. Mary's Cathedral, Kingston, ON to debit my/our account on or around the 30<sup>th</sup> day of each month in the amount indicated below:

Regular Sunday Offering \$ \_\_\_\_\_

"I/we understand that my participation in the Automatic Debit Plan does not include special collections including Cathedral restorations/preservation."

Please print clearly & attach a "VOID" cheque.

Name(s) of Parishioner(s): \_\_\_\_\_

\_\_\_\_\_  
Name of Bank/Trust/Credit Union:

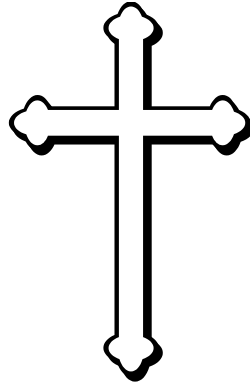
\_\_\_\_\_  
Branch Address: \_\_\_\_\_

\_\_\_\_\_  
Account #: \_\_\_\_\_

Date: \_\_\_\_\_

Signature(s): \_\_\_\_\_

\_\_\_\_\_  
You may stop automatic debit at any time by simply writing a letter with 30 days' notice to St. Mary's Cathedral. You have certain recourse rights if any debit does not comply with the agreement. To obtain more information on your recourse rights, contact your financial institution or St. Mary's Cathedral.



**St. Mary's Cathedral  
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K7L 1Y5**

**(613) 546-5521**

**[www.stmaryscathedral.ca](http://www.stmaryscathedral.ca)**

**[smarys@cogeco.net](mailto:smarys@cogeco.net)**

**Automatic Debit Plan**



**St. Mary's Cathedral  
Kingston, ON**



**WHY AN AUTOMATIC DEBIT PLAN?**

It allows St. Mary’s parishioners to make their regular Sunday offering using “Direct Debit” system. Automatic Debit is an option, not a requirement! It is being used throughout the Archdiocese of Kingston. We would like to make it available to those St. Mary’s parishioners who would like to take advantage of it.

When you participate in the automatic debit system, your regular Sunday offerings are only withdrawn from your account **once** a month, on or about the 30<sup>th</sup> day of each month and deposited into the parish account. It does not include any special collections including cathedral restorations/preservations. You will be able to contribute to all special collections, cathedral restorations/preservations using your envelopes.

**WILL I STILL USE ENVELOPES?**

Envelopes will continue to be issued to all parishioners who request them. Those who choose to use the automatic debit system can simply write PAD (pre-authorized debit) on their regular offertory envelope and drop them into the collection basket. You can also use your envelopes for the special collections not covered by your automatic debit offering.

**BENEFITS FOR YOU & FOR ST. MARY’S**

Automatic Debit is convenient. Your offering is deducted automatically. You will no longer need to search for your cheque book, buy cheques to use for your Church offerings, or stop and withdraw cash from the bank on the way to Mass.

Automatic debit allows you to support St. Mary’s when you are away — a benefit for the church since expenses continue all year long. Most importantly, it’s safe and secure. You are protected by very strict banking rules that guarantee your money and account is safe. It’s flexible; you can increase, decrease or withdraw from the program at any time simply by dropping a signed note into the collection basket or Parish office 30 days prior to the next withdrawal.

**HOW DO I ENROLL IN AUTOMATIC DEBIT?**

Decide the amount of your monthly offertory contribution to be withdrawn from your bank account every month. We have included a reference chart to help you convert weekly to monthly.

Fill out the **Automatic Debit Authorization** from this brochure, include a blank cheque marked “VOID” and place both in a sealed envelope.

Place the envelope in the collection basket or drop it by the Parish office or mail it in. It is confidential.

*“The work of our parish is made possible through the generosity of our parishioners who embrace their responsibilities to their spiritual home.”*

<b>Automatic Debit Monthly Guide</b>	
<b>Weekly Amount = Monthly Amount</b>	
<b>\$5</b>	<b>\$22</b>
<b>\$10</b>	<b>\$43</b>
<b>\$20</b>	<b>\$87</b>
<b>\$25</b>	<b>\$108</b>
<b>\$30</b>	<b>\$130</b>
<b>\$35</b>	<b>\$152</b>
<b>\$40</b>	<b>\$173</b>
<b>\$50</b>	<b>\$217</b>
<b>\$75</b>	<b>\$325</b>
<b>\$100</b>	<b>\$433</b>
<b>Based on 52 weeks divided by 12</b>	

For example, if you usually contribute \$20/week, to maintain the same level of giving, you would donate \$87/month and so on. The odd amounts are because there are not exactly four weeks in each month, so it is necessary to multiply your weekly amount by 4.33 to arrive at your usual monthly offering. Automatic debit is a safe and secure method of donating, and we, at St. Mary’s are committed to ensuring your privacy and security. We use a sophisticated banking encryption system to ensure your protection at all times. We will be handling your automatic debit contributions as well as your special collections offerings here at St. Mary’s and you will receive your annual tax receipts in the usual manner.